

## Checklist

Please use the following checklist to help you ensure you have included all the required additional documentation, where there is not an option to check 'Not applicable' the paper work is mandatory for all applications. Failure to include the appropriate documentation with your application will result in your application being returned to you.

	Yes	Not Applicable
All mandatory fields in the form, indicated with a '*', are completed or your application will not be progressed to the Quotation stage.	<input type="checkbox"/>	
A location plan preferred scale of 1:2500) has been included?	<input type="checkbox"/>	
A site layout plan (preferred scales of 1:250, 1:500 or 1:750) has been included?	<input type="checkbox"/>	
A plan showing the connection 'Point of Connection' and pipe run for the individual plot/s and any 'Temporary Builders Supplies' is included? The 'Point of Connection' is the point at the boundary of a plot you wish SES Water to connect to your pipe work laid within the property boundary, this is subject to change by SES Water	<input type="checkbox"/>	
Details of existing utility services on, or next to, the site are included?	<input type="checkbox"/>	<input type="checkbox"/>
A plan showing designated utility services strips is included?	<input type="checkbox"/>	<input type="checkbox"/>
A Plan of any area proposed for adoption by Highways Authority has been included?	<input type="checkbox"/>	<input type="checkbox"/>
A Risk assessment for water pipes has been included - depending on the previous use of the site, we may need to know more about the risks to water quality (see 4.d)	<input type="checkbox"/>	<input type="checkbox"/>
A Pipe layout plan has been included If you are not using industry-approved plumbers or contractors.?	<input type="checkbox"/>	<input type="checkbox"/>
An internal pipe schematic has been included detailing any; hot and cold waters systems, heating (indicating points of use), make and model of the boiler and the hot water cylinder (if applicable)?	<input type="checkbox"/>	<input type="checkbox"/>
The Health and Safety Executive (HSE) F10 notice has been included? If your development is for trade, business or community use, and will last longer than 30 days we will need a copy of your HSE F10 notice	<input type="checkbox"/>	<input type="checkbox"/>
Written permission from the landowner of any privately-owned land we need to cross to lay your pipe has been included?	<input type="checkbox"/>	<input type="checkbox"/>
If you are installing a Sprinkler system, the schematics for the system has been included and its location marked on your plan	<input type="checkbox"/>	<input type="checkbox"/>
If you require a 'Fire Supply', the schematics for the system have been included?	<input type="checkbox"/>	<input type="checkbox"/>
If you are planning to develop premises that will have a new postal address, we require all new postal addresses along with the local authority reference (UPRN)	<input type="checkbox"/>	<input type="checkbox"/>